

# Village of Lake Linden

401 Calumet Street Lake Linden, MI 49945 An equal opportunity employer

President: James M. Aittama  
Clerk: Robert Poirier  
Treasurer: Cheryl Stevens

## **POLICY FOR TABLE AND CHAIR USE**

The following policy will be followed when allowing use of the folding tables and chairs from the village hall.

1. Only Lake Linden Village residents will be allowed use of the units.
2. Either the Village clerk or treasurer will monitor and count the number of tables and chairs borrowed. The responsible person will then sign for that number of tables and chairs.
3. Upon return of the tables and chairs, either the clerk or treasurer will inspect and count the units. If the number is accurate and no damage is found then no further action is necessary. If a unit is found to be damaged the resident will be charged for repair or replacement as deemed necessary. If the returned number of units is less than the number checked out, the resident will be charged for replacement costs of the missing units.
4. Units will be let out on a first come, first served basis and cannot be reserved.

Approved by Council resolution 04/08/2004.

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Robert A. Poirier, Village Clerk

